



AGM 29th March 2009

Members present

Mr Paul Ofori-Atta **President**

Mr Simon Derby **Vice President**

Mr Justice **Chair Person**

Ms Rosie Doogan **Secretary**

Mrs Gladys Ofori-Atta **Membership Secretary**

Mr Steve Townsend **Welfare Officer**

David Lewis **Non-Executive Member**

Mr Ray Ofori **Treasurer**

Ms Veronica Macquarshe **Assistant Membership Secretary**

Mr Edward Cofie – Ghana High Commission

Mrs Zena Bullmore, Dacorum Action Group

Sheraz Malik, Joanna Owiredo-Oppong, Dr Christine Amakye, David Lewis, Kay J. Bowers,, Patti Edwards, Stephen Townsend, Tomoko Iohara, Len Chua, Daniel Oppong, Dr Sarah Daniels, Antoinette Dadzie, Dr Vimisha Patel, Dr Atul Kamat, Caesar Mensah, Salome Denutsi, Winifred Ababio – Danso, Jack Williams, Isaac Dadzie, Vinay Gokool, Felicity Adu-Mills, m. Acheampong, Dr Conrad Buckle, Pamela Fleming, Linda Bigham, Georgina Boamah, Kindsford Duah Boamah,

Apologies

Erica Brooker

Mike Bannerman

Chris Hunt

Marian O'Reilly

Eddie Aquah

Sarah Wright

Mr & Mrs Raymond

Dr Akintunde O George

Georgina Gaiss

Mr Godwin Asamoah

Mr M Quansah

Agenda

1. Registration
2. Meeting opened at 13:40hrs
3. Welcome and introduction of the Chairperson Ms R Doogan
4. Welcome from the chairman.
5. Welcome by Paul Ofori-Atta to members.
6. Motec documentary by Isaac Dadzie and lunch
7. Welcome and Self Introduction from the committee members.
8. Minutes of the previous meeting
9. Annual reports



10. Words of Wisdom Mr M Quansah, Consular Affairs Ghana High Commission London
11. Migrant Initiatives in the developing world Mr Paul Ofori-Atta
12. Pharmacovigilance by Dr Sarah Daniels
13. Experiences in fund raising Dan Ozarow
14. Key note address by Mrs Zena Bullmore
15. Messages from our Patrons
16. Open forum
17. Chairman's remarks
18. gratitude and closure Antoinette Dadzie

Meeting

1. Welcome and introduction of the Chair by Rosie Doogan
2. Welcome by the Chair to all old and new members of Motec.
3. Welcome from the chairman.
4. Welcome by Motec President Mr Paul Ofori-Atta to members.
Pre-travel discussion for April trip chaired by Paul Ofori-Atta. Under discussion the aims of the April trip.
Motec is aiming to help developing countries to up its level of care and services. Lectures to be carried out; sickle cell anaemia, post partum haemorrhage, birth defects, pharmacology and planned surgery
Paul gave an overview of the patient migration to target hospitals; where some patient migration is over 100 miles.
Paul then went onto to give an overview of today's meeting and changes in the schedule.
5. Motec documentary **by Isaac Dadzie** and lunch
Proverb from **Justice** Chairman
"When food enters your mouth then speech will enter your ears"
6. Welcome and Self Introduction from the committee members.
7. Minutes of the previous meeting agreed
8. **Dan Ozarow (Donador)**: Dan is experienced in private fund raising having worked with medium to large charities in the past. Dan's experiences through this work have left him to belief that the smaller charities are more involved and he is aiming to concentrate on these types of charities in the future. Dan said that he would be able to produce a tailored program for Motec to raise funds and seek donations. He also said that initially it would be an injection of money that hopefully would become a sustainable income.
9. Financial statement **Mr Raymond Ofori**.
 - a) Current funds are raised through the Motec appeal to the public.
 - b) MIDA allowance for some members.



- c) Effectively about £1000 in account
- d) Subscription - Request is still for £100 per member but voluntary. Priorities for paid up members if necessary.
- e) **Simon** appealed for more membership, donations and more fund raising activities.

9. **Conrad Buckle** Tele-medicine Tamale. Conrad is set to start a 3 month education program in Ghana concentrating on Tamale University Hospital using tele-medicine. He has received £5000 from the Red Cross for First Aid Manuals. Telemedicine is to set up link be it simple across Africa and linked to Swindon Health Trust. Contributions to Tele-medicine can be made into the Motec account.

10. Annual reports

Paul review of 2008. Full report is available on web site

5 visits with 36 members.

Groups ranged from 5-19

Target Hospitals, Asafo ~ Nkawkaw ~ Akosombo ~ Jirapa

Areas of improvement and Motec's work have included:

- The development of clinical guidelines
- The support of the surgical centre at Asafo
- Paramedic lectures and workshops
- Improvement in the quality of recovery skills
- Perioperative care in Akosombo
- Implementation of drug charts and consent forms
- Professional development of clinical staff
- Introduction of Audit trails and feed back forms for visiting members
- Training projects

Finances:

- Fund raising is still going ahead with Steve and Dave at the maltings and Pattie's quiz nights.
- Sponsorship is limited but we are still receiving support from MIDA
- Motec sent out 2 cargo ships with equipment at a cost of £1,800 for freight and £1,500 handling fees.
- John Mitchell's sponsorship is still strong with links to the Ghanaian community in Ireland.
- Potential funding from EU-UNDP is possible. If so this could be used to support trauma implant manufacturing base in Ghana.
- Funding may be available to support paramedic care and BLS known as the first response project
- In October 2 surgeons that had been planned to visit did not go with the resulting program organised for October failing. Because of this it is essential that all visiting members attend the Motec meetings.



- Many members have found that professional leave is not being granted.
- Lord Crisp's meeting had to be delayed to later in the year
- In future the Motec trips will be reduced to June and October for members to attend. A trip will be going out in February but this will be purely an administration exercise for the year to come.
- Also in future team selection for the trips will be based on the challenged Motec would be expecting to face.
- Each visit has to produce a full report on findings in the future
- The demand for Motec services is still high so over the next year the target hospitals will be limited.
- Paul reminded members to remain motivated and support the work of the charity and members.
- The publication of the audits on sickle cell and bone joint disease is imminent
- ITU training at the Northwick Park Hospital will be sponsored by Motec and arranged by Dr Elizabeth hemming
- There have been 5 publications from Motec in the Ghanaian newspapers.

11. Words of Wisdom Mr Edmund Kofi Ghana High Commission London Mr Kofi thanks Motec for their work and dedication to humanity and the people of Ghana

Stating that "We should set aside beauocracy"

"Motec has worked hard to make a borderless society".

He went onto say that "Ghana has recently seen a change in Government, who has promised to improve health care, education and the economy". "With Motec sharing their experiences and knowledge this will also go a long way to improve the quality of health care within Ghana".

Mr Kofi was asked by the chairman if he could see ways that the high commission could help Motec with handling costs on our freight. Mr Kofi said that he would send this request to the high commissioner with the hope of reducing handling costs.

12. Pharmacovigilance by Dr Sarah Daniels

Dr Daniels gave a lecture on Pharmacovigilance, this included information on clinical trials, drug safety and data collection from the yellow card system. How to pick up and document adverse events, the risk management process identify, investigate evaluation process and to inform. She went on to explain the necessity to get drugs used in a responsible manner



13. Key note address by Mrs Zena Bullmore

Mrs Bullmore gave us a remarkable account of the history of Hemel Hempstead Hospital and its surrounding community Mrs Bullmore has fought relentlessly on the support and to maintain health care within the community of west Hertfordshire. The decorum action group that Mrs Bullmore established has been in force for over 33 years with its initial aim being that of targeting MP's to support a new hospital for the region. Mrs Bullmore is a strong advocate of the NHS and says that we should all fight for the right to have health care services within the local community.

Mrs Bullmore said that "the needs of the people in Ghana are not the same as we have here, priorities are different as is health care needs". We should remember that all the things we have learnt have been not by governments but by groups like Motec. We should also remember that those who do not learn from history are condemned to repeat the mistakes".

"Motec Life is pushing the Ghanaian government to improve quality of care".

14. Messages from our Patrons and supporters

John Mitchell, Projects Manager

Brothers of St. John of God. Dublin. Ireland

"I wish your meeting every success. I thank you for your hard work in Ghana and look forward to even more collaboration."

(John has sponsored five Motec Members to Ghana since the collaboration. His main interest – International Surgical Centre, Basic drug manufacturing, accommodation for volunteers. So far, a commitment of about \$45,000. 00 towards the collaborative projects has been planned with funds expected to be invested directly to the Ghanaian contractors. Motec does not handle these funds.)

Corrinne Budd

West Herts NHS Hospitals, Watford

"Sorry myself and Jon have to be somewhere away from home. We hope to be able to attend your meeting at the next opportunity. Have a lovely day"

(Corrine and John advised all their wedding guest not to give their presents as cheques in the name of Motec towards education. About £1300 received for Motec's educational fund)



Mrs Marilyn Goreham

Hemel Hempstead

"For the little I have done, I am surprised to see my name in your new year's message of gratitude. I make my contributions from the interest on my savings and I hope to continue to support you anyway I can. Sorry I cannot attend the meeting for health reasons. Will love to meet you as soon as my condition improves. I wish you a happy meeting."

(Mrs Goreham has contributed about £830 towards Motec's educational projects)

15. Open forum

Paul ~ We have learnt how our guests Zena's principles, fights, determination shows how we should fight for our objectives. Thanks to Pam to the contributions to Motec. Pam has donated many books to Motec.

Zena ~ The whole world is only as strong as its weakest link. Details of speech on website report.

Conrad ~ Fund raising. There are many organisations in Ghana that may be prepared to support and give donations to Motec.

Motec members should be prepared to support fund raising activities and be prepared to travel to the events.

MIDA daily allowances should be donated to Motec funds

Pattie ~ Is there a specific time of year to pay contributions.

Paul ~ Registration of the charity is in April so all subscriptions should be submitted in April 2009.

Steve ~ Fund raising ~ we should not dismiss the idea of a professional fund raiser. Could everyone think of ways we can contribute to funds?

16. Chairman's remarks

Thanks to everyone and their sacrifices to Motec. Members should go home and think of how we can raise funds. We have any embassy contact now and we need to develop an action plan if we are to meet the President.

All members to support fund raising events ensuring that they are well attended. Many thanks to all our guest speakers and visitors showing their support to our work in Ghana.

Mr Kofi said that they may be a way that the embassy can help by forgoing on visa fees. Many thank to him if he is able to support us in this way.

17. Gratitude and closure Antoinette Dadzie



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Many thanks to the chairman, guests, speakers and Motec members for attending the AGM 2009.

Motec has achieved much and it very thankful to all its supporters and sponsors. Many thanks also to family and friends who have supported Motec and its members.

Our thanks to our Patrons for their continuing support and finally but not least to the hospitals in Ghana that have made our visits possible and a pleasure to carry out.

Antoinette led the closing prays

Meeting closed at 16:00hrs

Next meeting 07/06/2009